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Eaton Community Schools
Substitute Teacher Incentive Form

Please print legibly in blue or black ink.

Substitute Teacher Name: _____

Month Requesting Incentive Pay: _____

Date	Building	Teacher's Class Covered	Length (1.0 or .5)

You will be responsible for tracking the days/dates you sub and to turn the Time Sheet in to the Eaton Community Schools Treasurer's Office no later than 3:30 p.m. on the first school day of the following month.

A half day of work does not equal a whole day. However, two half days will equal one whole day.